

PRACTICE GUIDELINE

Effective Date: **10-1-2013**

Manual Reference: **Deaconess Trauma Services**

TITLE: EDUCATIONAL REQUIREMENTS FOR TRAUMA TEAM STAFF

PURPOSE:

- To clearly define the roles, responsibilities and performance improvement activities of the members of the Trauma Team.
- To provide optimal patient care by defining specific responsibilities for each member of the trauma team.
- To define educational requirements for each unit caring for trauma patients and outline monitoring/reporting requirements.

GUIDELINES:

- A. Registered nurses and ancillary personnel caring for trauma patients have required hours of continuing education addressing care of the trauma patient. Within six months of hire, all RNs from STCICU and ICU Resource Team must take the ICU Trauma Course. Within the second year of hire, these nurses must take ATCN and remain current thereafter. If these RNs are certified and current in ATCN, TNS, or TCRN, they are exempt from the ICU Trauma Course. If these ICU RNs are currently certified in TNCC, they will be required to take the ICU Trauma Course and ATCN before their TNCC expires. Annually, these RNs must attend a Trauma Update at ICU Competency Day if provided and/or complete any assigned trauma web in-services. All STCICU RNs that care for pediatric patients must complete 4 hours of pediatric continuing education related to trauma per year.
- B. Within six months of hire, all RNs that care for trauma patients on OMCC, SMCC, NCC/NTCA, and resource team within these clusters must view the Med/Surg Trauma video (4 hours) and complete the post-test with a passing score. Annually starting in 2017, all these RNs must complete a Trauma Update web in-service as assigned.
- C. All trauma requirements must remain current at all times. Eligibility to take TNS and TCRN (based on TCRN exam requirements) is based on the ICU department manager's discretion. The ICU Trauma Course and Med/Surg Trauma Video/test are only required once within the timeframe listed above. The department manager is responsible for assuring that these requirements are obtained and kept current. Department Manager or designee is responsible to send education grid to Trauma Program Manager at a minimum biannually in March and October for monitoring of compliance with educational requirements. Any staff not meeting requirements should have an action plan in place and have disciplinary action according to hospital policy P&P 45-19 S "Standards of Employee Conduct and Performance."
- D. To fulfill our Illinois Level II Trauma designation, each shift in the ED must be staffed by one TNS RN with supporting documentation. The TNS will serve as a

resource to the Registered Professional Nurses caring for the Category I and Category II trauma patients. For multiple concurrent trauma admissions into the ED, the nurse caring for those additional trauma patients must have a minimum of four hours of trauma-related continuing education. Our backup policy for TNS coverage in the ED is all ED RNs are required to have TNCC or ATCN (within one year of employment) with additional Annual Skill Assessment and 4 hours related to trauma required annually, 2 peds and 2 adult.

Educational Requirements New Revisions Effective March 1, 2016 Tracked on the Fiscal Year (October 1- September 30)	
Department	Requirements
Surgical Trauma Cardiovascular ICU	<ul style="list-style-type: none"> • ICU Trauma Course (8 hours) = 100% within 6 months of hire. (Includes adult and peds) • ATCN required during 2nd year of hire • ATCN/TNS/TCRN exempt from ICU Trauma Course if kept current • Annually, the RN must attend the Trauma Update at ICU Competency Day and/or complete trauma web in-services as assigned. • Complete 4 hours of pediatric and critical care continuing education per year.
Emergency Department	<ul style="list-style-type: none"> • TNCC/ATCN/TNS = 100% within 1 year of employment, keep current • Annual Skill assessment. • 4 hours of trauma related continuing education including peds education.
Surgery/PACU	<ul style="list-style-type: none"> • Trauma Inservice Biannually • In-service can be live or web based
<u>Med Surgical Floors:</u> ONTCC, SMCC	<ul style="list-style-type: none"> • Med/Surg Trauma Course Video (4 hours) complete post-test with passing score = 100% within 6 months of hire • Trauma web in-services as assigned.
Resource Team (ICU vs Med/Surg)	Meet requirement of their cluster
Respiratory Therapists	Complete any assigned trauma education
Radiology/Lab/Blood Bank	Complete any assigned trauma education
Chaplains	Complete 4 hrs - CPE Program

REFERENCES

- ACS COT Resources for Optimal Care of the Injured Patient (2014), “Orange Book”
- Joint Committee on Administrative Rules, Section 515
- IU Health Methodist Education plan
- Memorial Leighton Trauma Center Education Plan
- Lutheran Level 2 Trauma Center Educational Plan

REVIEWED DATE	REVISED DATE
AUG 2014	January 2016
JAN 2019	March 2016
AUG 2020	January 2018
	March 2019
	June 2019