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## Educational Requirements for Trauma Team Staff

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### **Purpose:**

- A. To clearly define the roles, responsibilities and performance improvement activities of the members of the trauma team.
- B. To provide optimal patient care by defining specific responsibilities for each member of the trauma team.
- C. To define educational requirements for each unit caring for trauma patients and outline monitoring/reporting requirements.

### **Guidelines:**

- A. Registered nurses and ancillary personnel caring for trauma patients have required hours of continuing education (CE) addressing care of the trauma patient. (See Attachment A)
- B. STCICU and ICU Resource Team Nurses
  - a. Must take the Trauma ICU Skills Course within six (6) months of hire.
    - i. If a new hire is currently certified in ATCN, TNS, or TCRN, they are exempt from the ICU Trauma Course
      - 1. TNCC certification does not exempt one from the ICU Trauma Course
  - b. Within the second year of hire, nurses must successfully complete the ATCN course and remain current thereafter.
    - i. If an RN is TCRN certified and maintains said certification, the ATCN requirement is waived
    - ii. If an ICU RN is currently certified in TNCC, successful completion of the ATCN course prior to the expiration of their TNCC certification is required
  - c. Attend annual ICU Competency Day if provided and/or complete any assigned trauma web in-services
  - d. Must complete four (4) hours of adult trauma-related CE per year
  - e. RNs caring for pediatric patients must complete four (4) hours of pediatric trauma-related CE per year in addition to four (4) hours of adult trauma-related education
  - f. Certifications must remain current. "Grace periods" are not allowed

- C. ONTCC, SMCC and Resource Team Nurses
  - a. Nurses who care for trauma patients must take the Trauma Services Med/Surg courses as assigned within six (6) months of hire
  - b. Must complete four (4) hours of adult trauma-related CE per year
  
- D. Agency Nurses
  - a. Must completed assigned trauma education
  
- E. Emergency Department
  - a. Nurses
    - i. Required to have TNCC or ATCN within one (1) year of hire
      - 1. If RN is currently TCRN certified and maintains said certification, the above requirement is waived.
    - ii. To fulfill our Illinois Level II Adult and Pediatric Trauma Center requirements, each shift must be staffed by at least one (1) RN who holds a current nationally recognized trauma nursing certification such as Trauma Certified Registered Nurse (TCRN), Trauma Nursing Core Course (TNCC), or is currently recognized as a Trauma Nurse Specialist (TNS)
      - 1. This RN will serve as a resource to the RN caring for the Category I and Category II trauma patients
    - iii. Must have four (4) hours of adult trauma-related CE per year
    - iv. Must have four (4) hours of pediatric trauma-related CE per year
    - v. Must have four (4) hours of geriatric trauma-related CE per year
    - vi. Attend annual Skill Competency training
  - b. Techs
    - i. Must have four (4) hours of adult trauma-related CE per year
    - ii. Must have four (4) hours of pediatric trauma-related CE per year
    - iii. Must have four (4) hours of geriatric trauma-related CE per year
    - iv. Attend annual Skill Competency training
  
- F. STCICU, Resource Team, ONTCC, SMCC and ED Managers
  - a. Responsible for assigning appropriate NetLearning courses as necessary to meet CE requirements based on information noted above
  - b. Maintain education grid and provide to Trauma Program Manager at least two (2) times per year, in March and October, for monitoring of compliance with educational guidelines
  - c. Any staff not meeting requirements should have an action plan in place and have disciplinary action according to Hospital P&P 45-19 S "Standards of Employee Conduct and Performance"
  
- G. Ancillary Services
  - a. Complete CE as outlined on Attachment A

**References:**

- ACS COT Resources for the Optimal Care of the Injured Patient (2022), “Charcoal Book”
- Illinois Administrative Code, Joint Commission on Administrative Rules, Section 515
- Illinois Register, Rules of Governmental Agencies, Volume 46, Issue 2

## Required Courses Annual Trauma Education for Deaconess Midtown Hospital



Department	Annual CE* Requirements
<b>STCICU and ICU Resource Team: ADULT</b>  (Must complete Trauma ICU Skills Course in NetLearning within first 6 months of hire)	<b>Total of 4 CEs annually</b> <ul style="list-style-type: none"> <li>• Trauma ICU Skills Course Geriatric Trauma</li> <li>• ACS Education for Trauma</li> <li>• Select 2 from the following "Trauma ICU Skills Course"               <ul style="list-style-type: none"> <li>• Abdominal Trauma</li> <li>• Facial and Orbital Trauma</li> <li>• Managing Pelvic Trauma</li> <li>• Orthopedic Trauma</li> <li>• Shock</li> <li>• Spine Trauma</li> <li>• Thoracic Trauma</li> <li>• Trauma in Pregnancy</li> <li>• Traumatic Brain Injury</li> <li>• Nursing Process</li> </ul> </li> </ul>
<b>STCICU: PEDIATRIC</b>	<b>4 CEs as above PLUS an additional 4 CEs specific to pediatric trauma</b> <ul style="list-style-type: none"> <li>• Above requirements</li> <li>• Trauma ICU Skills Course Pediatric Considerations</li> <li>• 3 hours of pediatric trauma-related CE</li> </ul>
<b>ED</b>	<b>Total of 12 CEs annually</b> <ul style="list-style-type: none"> <li>• 4 hours of adult trauma-related CE</li> <li>• 4 hours of pediatric trauma-related CE</li> <li>• 4 hours of geriatric trauma-related CE</li> </ul>
<b>ONTCC, SMCC and Med/Surg Resource Team</b>  (Must complete Trauma Services Med Surg in NetLearning within first 6 months of hire)	<b>Total of 4 CEs annually</b> <ul style="list-style-type: none"> <li>• Trauma Services Med/Surg Geriatric Trauma Overview</li> <li>• ACS Education for Trauma</li> <li>• Select 2 from the following "Trauma Services Med/Surg" course listings               <ul style="list-style-type: none"> <li>• Abdominal Trauma</li> <li>• Accessing Trauma Guidelines</li> <li>• Discharge and Resources</li> <li>• Managing Pelvic Trauma</li> <li>• Neurological Exam</li> <li>• Orthopedic Trauma</li> <li>• Shock</li> <li>• Spine Trauma</li> <li>• Thoracic Trauma</li> <li>• Trauma Overview</li> </ul> </li> </ul>
<b>OR and PACU</b>	<b>Total of 4 CEs annually</b> <ul style="list-style-type: none"> <li>• Trauma ICU Skills Course: Geriatric Trauma</li> <li>• ACS Education for Trauma</li> <li>• Trauma for OR and PACU</li> <li>• 1 hour of pediatric trauma-related CE</li> </ul>
<b>Agency Nurses</b>	<ul style="list-style-type: none"> <li>• Complete any trauma education as assigned</li> </ul>
<b>Ancillary Services (i.e. Respiratory Therapy, Radiology, Lab, Blood Bank, Spiritual Care)</b>	<ul style="list-style-type: none"> <li>• Complete any trauma education as assigned</li> </ul>

\* One (1) NetLearning course = one (1) hr CE