

EXHIBIT O: NSPDP Definitions for Core Elements and Electives

APPLICANT INFORMATION

Name: _____ Employee ID: _____
 Credentials: _____ Department Name & #: _____
 Job Title: _____ Applicant Hire Date: _____
 Currently enrolled in higher education? YES NO Degree: _____ Graduation Date: _____
 Future career goals: _____
 First Year Completing NSPDP? YES NO

CORE ELEMENTS

- Core 1: Quality Data Collection
- Core 2: Example of Excellence
- Core 3: Continuing Education
- Core 4: Professional Certification
- Core 5: Membership in Professional Healthcare Organization

ELECTIVE 1: WRITTEN EXEMPLAR

Submit written Exemplar (1 point)

Elective # 1: Total Points Earned = _____ (MAXIMUM OF 1 POINT)

ELECTIVE 2: SUPER TRAINER

- Initiative _____ (2 points) Initiative _____ (2 points)
- Initiative _____ (2 points)

Elective # 2: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

ELECTIVE 3: LEADERSHIP DEVELOPMENT

- Proof of Preceptor Course/Update (1 point) Active Preceptor (3 points)
- Associate Preceptor (1 point) Completion of Leadership Course (1 point)
- Co-Preceptor (2 points) Peer Interview (1 point – Max 2)

Elective # 3: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 4: COURSE INSTRUCTOR / CLASSROOM TEACHER

- Original Training/ Instructor Course (1 point)
- Number of Additional Courses Taught = _____ | (2 points for each course taught)

Elective # 4: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 5: PDP UNIT AMBASSADOR / COMMITTEE MEMBER

PDP Unit Ambassador Committee Member (8 points)

Elective # 5: Total Points Earned = _____ (MAXIMUM OF 4 POINTS)

ELECTIVE 6: PROMOTION OF SAFETY

- Initiative _____ (2 points) Initiative _____ (2 points)
- Initiative _____ (2 points) Initiative _____ (2 points)

Elective # 6: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 7: QUALITY IMPROVEMENT PROJECT INVOLVEMENT RELATED TO POSITIVE PATIENT OUTCOMES

- QI Participant | 3 points x _____ = _____ QI Lead | 5 points x _____ = _____
- Initiative _____ Initiative _____
- Initiative _____ Initiative _____
- Initiative _____ Initiative _____

Elective # 7: Total Points Earned = _____ (MAXIMUM OF 15 POINTS)

ELECTIVE 8: POLICY & PROCEDURE REVIEW / UPDATE

- 1 point for every two policies reviewed | 0.5 points x _____ = _____
- 3 points for every revision of an existing policy & procedure | 3 points x _____ = _____
- 4 points for writing a new policy & procedure | 4 points x _____ = _____

*****Total must be a whole number/no rounding*****

Elective # 8: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

ELECTIVE 9: GRAND ROUNDS

- 1 point for two Grand Rounds attendance | 0.5 points x _____ = _____

*****Total must be a whole number/no rounding*****

Elective # 9: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

ELECTIVE 10: ENROLLED IN ADVANCED HEALTHCARE RELATED DEGREE PROGRAM

- Credit Hours | 1 point per credit hours x _____ = _____
- Name of University _____

Elective # 10: Total Points Earned = _____ (MAXIMUM OF 15 POINTS)

ELECTIVE 11: INFORMATION ARTICLE

- Section submission for National Organization application process | 4 points x _____ = _____
- Article submission to the Deaconess Nursing Newsletter or Community Publication | 2 points x _____ = _____

Elective # 11: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 12: JOURNAL CLUB

- Two Journal Club attendances | 1 points x _____ = _____
- Journal Club presentation | 4 points x _____ = _____

*****Total must be a whole number/ no rounding*****

Elective # 12: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 13: ADDITIONAL CONTINUING EDUCATION (CE) HOURS

- 1 point for every Five Continuing Education Hours | Number of CE's = _____ divided by 5 = _____

*****Total must be a whole number/no rounding*****

Elective # 13: Total Points Earned = _____ (MAXIMUM OF 5 POINTS = 25 CE's)

ELECTIVE 14: CERTIFICATIONS / SPECIALTY TRAINING

- National certification (if not used in CORE) | 3 points x _____ = _____
- Non-national certification / Specialty Training | 1 point x _____ = _____

Elective # 14: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

ELECTIVE 15: IN-SERVICES

- In-service A | 1 point x _____ = _____
- In-service B | 2 points x _____ = _____

Elective # 15: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 16: COMMITTEE / COUNCIL MEMBERSHIP

Please list committee/council name

- Member of hospital committee, subcommittee, or task force | 1 point each _____
- Chair of hospital committee, subcommittee, or task force | 4 points _____
- Member of unit-based council/ committee | 1 point each _____
- Chair of unit-based council/committee | 4 points _____
- Member of Nursing Shared Governance Council | 3 points _____
- Chair-elect/Liaison of Nursing Shared Governance Council | 4 points _____
- Chair of Nursing Shared Governance Council | 5 points _____

(Chairs may only count the chair level points, not chair and membership points)

Elective # 16: Total Points Earned = _____ (MAXIMUM OF 12 POINTS)

ELECTIVE 17: COMMUNITY SERVICE

- 4 to 7 hours (2 points)
- 8 to 11 hours (3 points)
- 12 to 15 hours (4 points)
- 16 to 19 hours (5 points)
- 20 to 23 hours (6 points)
- 24 hours and above (7 points)

Elective # 17: Total Points Earned = _____ (MAXIMUM OF 7 POINTS)

ELECTIVE 18: HOSPITAL SERVICE

- 1 to 4 years (2 points)
- 5 to 9 years (4 points)
- 10 to 14 years (6 points)
- 15 to 19 years (8 points)
- 20 to 24 years (10 points)
- 25 to 29 years (12 points)
- 30 to 34 years (14 points)
- 35 to 39 years (16 points)
- 40 years and above (20 points)

Elective # 18: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 19: HEALTH RELATED SPEAKER / PRESENTER

- Local Poster Presentation | 2 points x _____ = _____
- Local Speaker | 5 points x _____ = _____
- State Poster Presentation (4 points)
- State Speaker (8 points)
- National Poster Presentation (4 points)
- National Speaker (10 points)

Elective # 19: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 20: MENTOR

- Attended Mentor Class (1 point)
- Active Mentor (4 points)

Elective # 20: Total Points Earned = _____ (MAXIMUM OF 5 POINTS)

ELECTIVE 21: NURSING MEMBERSHIP PROFESSIONAL ORGANIZATION

- Member of Professional Organization | 1 point x _____ = _____ (max of 3)

Elective # 21: Total Points Earned = _____ (MAXIMUM OF 3 POINTS)

NSPDP PORTFOLIO SUMMARY TOTALS

- Level 1: 3 Cores = 30 Electives
- Level 2: 4 Cores = 40 Electives

TOTAL CORE POINTS EARNED: _____

TOTAL ELECTIVE POINTS EARNED: _____

As verified by PDP Committee members:

	Date: