EXHIBIT B: Definitions for Core Elements and Electives

APPLICANT INFORMATION

Name:_____   Employee ID:_____

Credentials:_____   Department Name & #:_____

Job Title:_____   RN Hire Date:_____

Currently enrolled in higher education? ☐ YES ☐ NO   Degree: _____   Graduation Date: _____

Future career goals:_____

First Year Completing PDP? ☐ YES   ☐ NO

CORE ELEMENTS

☐ **Core 1:** Quality Data Collection
☐ **Core 2:** Example of Excellence
☐ **Core 3:** Continuing Education
☐ **Core 4:** National Nursing Certification
☐ **Core 5:** BSN or BS with Major in Nursing
☐ **Core 6:** Membership in Professional Nursing Organization
☐ **Core 7:** MSN

ELECTIVE 1: WRITTEN EXEMPLAR

☐ Submit written Exemplar (1 point)

Elective # 1: Total Points Earned = _____ (MAXIMUM OF 1 POINT)

ELECTIVE 2: SUPER TRAINER

☐ Initiative _____ (2 points)   ☐ Initiative _____ (2 points)
☐ Initiative _____ (2 points)   ☐ Initiative _____ (2 points)
☐ Initiative _____ (2 points)

Elective # 2: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 3: LEADERSHIP DEVELOPMENT

☐ Preceptor Course/Updates (1 point)   ☐ Active Charge Nurse (4 points)
☐ Charge Nurse Course (1 point)   ☐ ED Flow/Float Nurse (2 points)
☐ Associate Preceptor (1 point)   ☐ Completion of Leadership Class (1 point)
☐ Co-Preceptor (2 points)   ☐ Peer Interview (1 point – Max 2)
☐ Active Preceptor (3 points)   **Elective # 3: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)**

ELECTIVE 4: COURSE INSTRUCTOR / CLASSROOM TEACHER

☐ Original Training/ Instructor Course (1 point)
☐ Number of Additional Courses Taught = _____ | (2 points for each course taught)

Elective # 4: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 5: FACULTY INSTRUCTOR/EDUCATOR

☐ Clinical Teaching Associate (4 points per semester) | Semester: _____
☐ Clinical Teaching Partner (6 points per semester) | Semester: _____
☐ Adjunct Nursing Faculty (10 points per semester) | Semester: _____

Elective # 5: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

Page Total = _____

ELECTIVE 6: NURSING LEADERSHIP / MEMBERSHIP PROFESSIONAL ORGANIZATIONS

☐ MEMBER of Professional Organization | 1 point x_____=_____ (max of 3)

☐ TASK FORCE/ COMMITTEE for Local Professional Organization | 3 points x_____=_____ (max of 6)

☐ OFFICER for Local Professional Organization | 5 points x_____=_____ (max of 10)

☐ TASK FORCE/ COMMITTEE for National Professional Organization | 6 points x_____=_____ (max of 6)

☐ OFFICER for State or National Professional Organization | 8 points x_____=_____ (max of 8)

Elective # 6: Total Points Earned = _____ (MAXIMUM OF 24 POINTS)

ELECTIVE 7: PROFESSIONAL DEVELOPMENT PROGRAM COMMITTEE

☐ PDP Unit Ambassador Committee Member (8 points)

Elective # 7: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 8: PROMOTION OF SAFETY WITHIN THE WORK ENVIRONMENT

☐ Initiative _____ (2 points)   ☐ Initiative _____ (2 points)

☐ Initiative _____ (2 points)   ☐ Initiative _____ (2 points)

Elective # 8: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 9: RESEARCH PROJECT

☐ Completion of an approved research study and presented project to Research & EBP Council and Nursing Leadership Council (10 points)

☐ Participation in Research Team or DHI approved research study | 4 points x_____=_____

☐ Data collection of a research study, chart reviews, data entry into electronic source **or** participates in extensive training | 4 points x_____=_____

☐ Obtaining informed consent from research subjects or participates in general training/education to staff about the study | 2 points x_____=_____

Elective # 9: Total Points Earned = _____ (MAXIMUM OF 18 POINTS)

ELECTIVE 10: EVIDENCE-BASED PRACTICE (EBP) PROJECT

☐ Participates in the development and/or implementation of EBP project and/or member of the EBP team/subcommittee | 4 points x_____=_____

☐ Conducts or participates in a literature review or conducts an appraisal (following established criteria) of the literature that supports the EBP project | 4 points x_____=_____

Elective # 10: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 11: QUALITY IMPROVEMENT PROJECT

☐ QI Participant | 3 points x_____=_____   ☐ QI Lead | 5 points x_____=_____

Initiative _____   Initiative _____

Initiative _____   Initiative _____

Initiative _____

Elective # 11: Total Points Earned = _____ (MAXIMUM OF 15 POINTS)

ELECTIVE 12: POLICY & PROCEDURE REVIEW / UPDATE

☐ 1 point for every two policies reviewed | 0.5 points x_____=_____

☐ 3 points for every revision of an existing policy & procedure | 3 points x_____=_____

☐ 4 points for writing a new policy & procedure | 4 points x_____=_____

Total must be a whole number/no rounding

Elective # 12: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 13: GRAND ROUNDS

☐ 1 point for two Grand Rounds attendance | 0.5 points x_____=_____

***Total must be a whole number/no rounding ***

Elective # 13: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

Page Total = _____

ELECTIVE 14: ADVANCED NURSING DEGREE

☐ BSN or BS with major in Nursing (if not used as Core Element)| 8 points
☐ MSN (if not used as Core Element) | 12 points
☐ Doctorate (if not used as Core Element) | 16 points

Points are not combined/Applicant will obtain highest amount of points for which they qualify

Elective # 14: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 15: ENROLLED IN ADVANCED NURSING DEGREE PROGRAM

☐ Credit Hours | 1 point per credit hours x_____=_____
Name of University _____

Elective # 15: Total Points Earned = _____ (MAXIMUM OF 24 POINTS)

ELECTIVE 16: INFORMATION ARTICLE

☐ Section Submission for National Organization Application Process |4 points x_____=_____ (max of 16 points)
☐ Article submission to the Deaconess Nursing Newsletter or Community Publication|2 points x_____=_____ (max of 10 points)
☐ Submitting an article for publication in a professional journal (10 points)
☐ Article submitted and published in a professional journal (15 points)

Elective # 16: Total Points Earned = _____ (MAXIMUM OF 25 POINTS)

ELECTIVE 17: JOURNAL CLUB

☐ <u>Two</u> Journal Club attendances | 0.5 points x_____=_____
☐ Journal Club presentation | 4 points x_____=_____

Total must be a whole number/ no rounding

Elective # 17: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 18: ADDITIONAL CONTINUING EDUCATION (CE) HOURS

☐ 1 point for every <u>Five</u> Continuing Education Hours | Number of CE's = _____ divided by 5 =_____

Total must be a whole number/no rounding

Elective # 18: Total Points Earned = _____ (MAXIMUM OF 10 POINTS = 50 CE's)

ELECTIVE 19: CERTIFICATIONS / SPECIALTY TRAINING

☐ National certification (if not used in CORE) | 3 points x_____ = _____
☐ TNS Certification (due to complexity) | (2 points)
☐ Non-national certification / Specialty Training | 1 point x_____=_____ (<u>max of 6 points</u>)

Elective # 19: Total Points Earned = _____ (MAXIMUM OF 11 POINTS)

ELECTIVE 20: IN-SERVICES

☐ In-service A | 1 point x_____=_____
☐ In-service B | 2 points x_____=_____
☐ In-service C | 4 points x_____=_____
☐ In-service D | 5 points x_____=_____

Elective # 20: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 21: COMMITTEE/ COUNCIL MEMBERSHIP

Please list committee/council name
☐ Member of hospital committee, subcommittee, or task force (1 point each) _____
☐ Chair of hospital committee, subcommittee, or task force (4 points) _____
☐ Member of unit-based council/ committee (1 point each) _____
☐ Chair of unit-based council/committee (4 points) _____
☐ Member of Nursing Shared Governance Council (3 points) _____
☐ Chair-elect of Nursing Shared Governance Council (4 points) _____
☐ Chair of Nursing Shared Governance Council (5 points) _____

(Chairs may only count the chair level points, not chair and membership points)

Elective # 21: Total Points Earned = _____ (MAXIMUM OF 12 POINTS)

Page Total = _____

ELECTIVE 22: COMMUNITY SERVICE

☐ 4 to 7 hours (2 point)　　　　　　☐ 20 to 23 hours (6 points)
☐ 8 to 11 hours (3 points)　　　　　☐ 24 hours and above (7 points)
☐ 12 to 15 hours (4 points)
☐ 16 to 19 hours (5 points)　　　　**Elective # 22: Total Points Earned = _____ (MAXIMUM OF 7 POINTS)**

ELECTIVE 23: CONTINUOUS RN HOSPITAL SERVICE AT DEACONESS

☐ 5 to 9 years (4 points)　　　　　☐ 25 to 29 years (12 points)
☐ 10 to 14 years (6 points)　　　　☐ 30 to 34 years (14 points)
☐ 15 to 19 years (8 points)　　　　☐ 35 to 39 years (16 points)
☐ 20 to 24 years (10 points)　　　 ☐ 40 years and above (20 points)

Elective # 23: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 24: HEALTH RELATED SPEAKER/ PRESENTER

☐ Local Poster Presentation | 2 points x_____=_____
☐ Local Speaker | 5 points x_____=_____
☐ State Poster Presentation (4 points)
☐ State Speaker (8 points)
☐ National Poster Presentation (4 points)
☐ National Speaker (10 points)

Elective # 24: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 25: MENTOR

☐ Proof of Mentor Class/Updates (1 point)
☐ Active Mentor (4 points)

Elective # 25: Total Points Earned = _____ (MAXIMUM OF 5 POINTS)

ELECTIVE 26: PROMOTION OF DEACONESS FOUNDATION

☐ Proof of correspondence with Deaconess Foundation Donor (1 point)
☐ Proof of Video Creation (2 point)

Elective # 26: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

PDP PORTFOLIO SUMMARY TOTALS

☐ Bronze: 4 Cores = 40 Electives　　　☐ Gold: 6 Cores = 65 Electives

☐ Silver: 5 Cores = 55 Electives　　　☐ Diamond: 7 Cores = 75 Electives

TOTAL CORE POINTS EARNED: _____　　　**TOTAL ELECTIVE POINTS EARNED: _____**

As verified by PDP Committee members:　　　　　　DATE: _____

_____　　　_____

_____　　　_____

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Page Total = _____