

EXHIBIT B: Definitions for Core Elements and Electives

APPLICANT INFORMATION

Name: _____ Employee ID: _____
 Credentials: _____ Department Name & #: _____
 Job Title: _____ RN Hire Date: _____
 Currently enrolled in higher education? YES NO Degree: _____ Graduation Date: _____
 Future career goals: _____
 First Year Completing Portfolio? _____

CORE ELEMENTS

- Core 1: Quality Data Collection
- Core 2: Example of Excellence
- Core 3: Continuing Education
- Core 4: National Nursing Certification
- Core 5: BSN or BS with Major in Nursing
- Core 6: Membership in Professional Nursing Organization
- Core 7: MSN

ELECTIVE 1: WRITTEN EXEMPLAR

- Submit written Exemplar (1 point)

Elective # 1: Total Points Earned = _____ (MAXIMUM OF 1 POINT)

ELECTIVE 2: SUPER TRAINER

- | | |
|--|--|
| <input type="checkbox"/> Initiative _____ (2 points) | <input type="checkbox"/> Initiative _____ (2 points) |
| <input type="checkbox"/> Initiative _____ (2 points) | <input type="checkbox"/> Initiative _____ (2 points) |
| <input type="checkbox"/> Initiative _____ (2 points) | |

Elective # 2: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 3: LEADERSHIP DEVELOPMENT

- | | |
|--|---|
| <input type="checkbox"/> Preceptor Course/Update (1 point) | <input type="checkbox"/> Active Charge Nurse (4 points) |
| <input type="checkbox"/> Charge Nurse Course (1 point) | <input type="checkbox"/> ED Flow/Float Nurse (2 points) |
| <input type="checkbox"/> Associate Preceptor (1 point) | <input type="checkbox"/> Completion of Leadership Class (1 point) |
| <input type="checkbox"/> Co-Preceptor (2 points) | <input type="checkbox"/> Peer Interview (1 point – Max 2) |
| <input type="checkbox"/> Active Preceptor (3 points) | |

Elective # 3: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 4: COURSE INSTRUCTOR / CLASSROOM TEACHER

- Original Training/ Instructor Course (1 point)
- Number of Additional Courses Taught = _____ | (2 points for each course taught)

Elective # 4: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 5: FACULTY INSTRUCTOR/EDUCATOR

- Clinical Teaching Associate (4 points per semester) | Semester: _____
- Clinical Teaching Partner (6 points per semester) | Semester: _____
- Adjunct Nursing Faculty (10 points per semester) | Semester: _____

Elective # 5: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 6: NURSING LEADERSHIP / MEMBERSHIP PROFESSIONAL ORGANIZATIONS

- MEMBER of Professional Organization | 1 point x _____ = _____ (max of 3)
- TASK FORCE/ COMMITTEE for Local Professional Organization | 3 points x _____ = _____ (max of 6)
- OFFICER for Local Professional Organization | 5 points x _____ = _____ (max of 10)
- TASK FORCE/ COMMITTEE for National Professional Organization | 6 points x _____ = _____ (max of 6)
- OFFICER for State or National Professional Organization | 8 points x _____ = _____ (max of 8)

Elective # 6: Total Points Earned = _____ (MAXIMUM OF 24 POINTS)

ELECTIVE 7: PROFESSIONAL DEVELOPMENT PROGRAM COMMITTEE

- PDP Unit Ambassador Committee Member (8 points)

Elective # 7: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 8: PROMOTION OF SAFETY WITHIN THE WORK ENVIRONMENT

- Initiative _____ (2 points)
- Initiative _____ (2 points)
- Initiative _____ (2 points)
- Initiative _____ (2 points)

Elective # 8: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 9: RESEARCH PROJECT

- Completion of an approved research study and presented project to Research & EBP Council and Nursing Leadership Council (10 points)
- Participation in Research Team or DHI approved research study | 4 points x _____ = _____
- Data collection of a research study, chart reviews, data entry into electronic source **or** participates in extensive training | 4 points x _____ = _____
- Obtaining informed consent from research subjects or participates in general training/education to staff about the study | 2 points x _____ = _____

Elective # 9: Total Points Earned = _____ (MAXIMUM OF 18 POINTS)

ELECTIVE 10: EVIDENCE-BASED PRACTICE (EBP) PROJECT

- Participates in the development and/or implementation of EBP project and/or member of the EBP team/subcommittee | 4 points x _____ = _____
- Conducts or participates in a literature review or conducts an appraisal (following established criteria) of the literature that supports the EBP project | 4 points x _____ = _____

Elective # 10: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 11: QUALITY IMPROVEMENT PROJECT

- QI Participant | 3 points x _____ = _____
- QI Lead | 5 points x _____ = _____
- Initiative _____ Initiative _____
- Initiative _____ Initiative _____
- Initiative _____ Initiative _____

Elective # 11: Total Points Earned = _____ (MAXIMUM OF 15 POINTS)

ELECTIVE 12: POLICY & PROCEDURE REVIEW / UPDATE

- 1 point for every two policies reviewed | 0.5 points x _____ = _____
- 3 points for every revision of an existing policy & procedure | 3 points x _____ = _____
- 4 points for writing a new policy & procedure | 4 points x _____ = _____

*****Total must be a whole number/no rounding*****

Elective # 12: Total Points Earned = _____ (MAXIMUM OF 10 POINTS)

ELECTIVE 13: GRAND ROUNDS

- 1 point for two Grand Rounds attendance | 0.5 points x _____ = _____

*****Total must be a whole number/no rounding *****

Elective # 13: Total Points Earned = _____ (MAXIMUM OF 6 POINTS)

ELECTIVE 14: ADVANCED NURSING DEGREE

- BSN or BS with major in Nursing (if not used as Core Element) | 8 points
- MSN (if not used as Core Element) | 12 points
- Doctorate (if not used as Core Element) | 16 points

*****Points are not combined/Applicant will obtain highest amount of points for which they qualify*****

Elective # 14: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 15: ENROLLED IN ADVANCED NURSING DEGREE PROGRAM

- Credit Hours | 1 point per credit hours x _____ = _____

Name of University _____

Elective # 15: Total Points Earned = _____ (MAXIMUM OF 24 POINTS)

ELECTIVE 16: INFORMATION ARTICLE

- Section Submission for National Organization Application Process | 4 points x _____ = _____ (max of 16 points)
- Article submission to the Deaconess Nursing Newsletter or Community Publication | 2 points x _____ = _____ (max of 10 points)
- Submitting an article for publication in a professional journal (10 points)
- Article submitted and published in a professional journal (15 points)

Elective # 16: Total Points Earned = _____ (MAXIMUM OF 25 POINTS)

ELECTIVE 17: JOURNAL CLUB

- Two Journal Club attendances | 0.5 points x _____ = _____
- Journal Club presentation | 4 points x _____ = _____

*****Total must be a whole number/ no rounding*****

Elective # 17: Total Points Earned = _____ (MAXIMUM OF 8 POINTS)

ELECTIVE 18: ADDITIONAL CONTINUING EDUCATION (CE) HOURS

- 1 point for every Five Continuing Education Hours | Number of CE's = _____ divided by 5 = _____

*****Total must be a whole number/no rounding*****

Elective # 18: Total Points Earned = _____ (MAXIMUM OF 10 POINTS = 50 CE's)

ELECTIVE 19: CERTIFICATIONS / SPECIALTY TRAINING

- National certification (if not used in CORE) | 3 points x _____ = _____
- TNS Certification (due to complexity) | (2 points)
- Non-national certification / Specialty Training | 1 point x _____ = _____ (max of 6 points)

Elective # 19: Total Points Earned = _____ (MAXIMUM OF 11 POINTS)

ELECTIVE 20: IN-SERVICES

- In-service A | 1 point x _____ = _____
- In-service B | 2 points x _____ = _____
- In-service C | 4 points x _____ = _____
- In-service D | 5 points x _____ = _____

Elective # 20: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 21: COMMITTEE/ COUNCIL MEMBERSHIP

Please list committee/council name

- Member of hospital committee, subcommittee, or task force (1 point each) _____
- Chair of hospital committee, subcommittee, or task force (4 points) _____
- Member of unit-based council/ committee (1 point each) _____
- Chair of unit-based council/committee (4 points) _____
- Member of Nursing Shared Governance Council (3 points) _____
- Chair-elect of Nursing Shared Governance Council (4 points) _____
- Chair of Nursing Shared Governance Council (5 points) _____

(Chairs may only count the chair level points, not chair and membership points)

Elective # 21: Total Points Earned = _____ (MAXIMUM OF 12 POINTS)

ELECTIVE 22: COMMUNITY SERVICE

- 4 to 7 hours (2 point)
- 8 to 11 hours (3 points)
- 12 to 15 hours (4 points)
- 16 to 19 hours (5 points)
- 20 to 23 hours (6 points)
- 24 hours and above (7 points)

Elective # 22: Total Points Earned = _____ (MAXIMUM OF 7 POINTS)

ELECTIVE 23: CONTINUOUS RN HOSPITAL SERVICE AT DEACONESS

- 5 to 9 years (4 points)
- 10 to 14 years (6 points)
- 15 to 19 years (8 points)
- 20 to 24 years (10 points)
- 25 to 29 years (12 points)
- 30 to 34 years (14 points)
- 35 to 39 years (16 points)
- 40 years and above (20 points)

Elective # 23: Total Points Earned = _____ (MAXIMUM OF 20 POINTS)

ELECTIVE 24: HEALTH RELATED SPEAKER/ PRESENTER

- Local Poster Presentation | 2 points x _____ = _____
- Local Speaker | 5 points x _____ = _____
- State Poster Presentation (4 points)
- State Speaker (8 points)
- National Poster Presentation (4 points)
- National Speaker (10 points)

Elective # 24: Total Points Earned = _____ (MAXIMUM OF 16 POINTS)

ELECTIVE 25: MENTOR

- Proof of Mentor Class (1 point)
- Proof of Mentor update (1 point)
- Active Mentor (4 points)

Elective # 25: Total Points Earned = _____ (MAXIMUM OF 5 POINTS)

PDP PORTFOLIO SUMMARY TOTALS

- Bronze: 4 Cores = 40 Electives
- Silver: 5 Cores = 55 Electives
- Gold: 6 Cores = 65 Electives
- Diamond: 7 Cores = 75 Electives

TOTAL CORE POINTS EARNED: _____

TOTAL ELECTIVE POINTS EARNED: _____

As verified by PDP Committee members:

Date:
